



Zoning/Planning Department
Alice Henkel, Zoning/Planning Administrator
Laura Mangrum, Deputy Zoning Administrator

815-288-3643 leecountvil.com

May 1, 2024

Attachment A

Lee County Property Owner
1234 Abe Lincoln Way
Anytown, IL 00000

Re: Possible Zoning Violation(s) at 1234 Abe Lincoln Way, Anytown, Illinois
PIN: 00-00-00-000-000

Mr. Property Owner,

This office is investigating whether a zoning violation has occurred at the above-referenced parcel. Please contact this office no later than **May 8, 2024**, to discuss the complaint received by this office. If I do not hear from you, I will have no choice but to make a determination of compliance without your statement.

Thank you,

Alice Henkel
Zoning Administrator